



## Cocreators-BtG Membership Policy

Welcome to Cocreators-BtG! We're thrilled to have you as part of our growing community. Our membership program is designed to empower individuals and organizations to thrive in an augmented, AI-driven world while ensuring a collaborative, supportive space for learning and growth. Here's everything you need to know about your membership.

### 1. Membership Overview

By becoming a member, you gain exclusive access to our growing library of resources and tools, including:

- The Google Membership Hub, where you'll find our microbites, blogs, e-books, and facilitator notes.
- Weekly group clinics via Zoom for real-time advice and support.
- Discounts, discovery calls, and more (detailed below).

Membership lasts for one year and is renewable annually.

### 2. What You Get as a Member

#### 1. Google Membership Hub Access:

- Full access to nearly 100 microbites in PDF and slide format, complete with facilitator notes.
- Download resources for personal or professional use (editing and redistribution are not permitted).
- Access additional resources such as blogs, e-books, and new materials added regularly.

#### 2. Additional Benefits:

- Two free discovery calls to discuss your goals or challenges.



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- 10% discount on all additional Cocreators-BtG services.
- Weekly Check-In Clinics: A supportive, collaborative space to connect with like-minded individuals and seek guidance from our augmented team (including Charlie the Bot, our in-house GPT).
- 50% of your membership fee will go toward societal projects that support educational and workforce development initiatives.

### 3. Registration and Access

#### Purchase Confirmation:

- After purchasing your membership, you'll receive an email confirming your payment and membership level.

#### Verification Process:

- Access to the Google Membership Hub will be granted within 24-48 hours, once your membership details have been verified.

### 4. Cancellation and Refund Policy

We understand that circumstances change. Here's how we handle cancellations and refunds:

#### Cancellation:

- You can cancel your membership at any time by contacting us through email or the website.

#### Refunds:

- Refunds will be prorated based on the total cost of microbites accessed during your membership.
- If the total value of accessed microbites exceeds your membership fee, no refund will be provided.



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- For memberships lasting over six months, no refunds will be issued.

### 5. Intellectual Property and Usage Restrictions

#### Resource Use:

- Members may access and download materials for personal or organizational use only.
- Redistribution, editing, or unauthorized sharing of Cocreators-BtG resources is strictly prohibited.

#### Data Privacy Reminder:

- When using Charlie the Bot or any GPT tool, we strongly advise against entering personal or business intellectual property (IP).

### 6. Data Privacy and Security

We collect and store only the minimal data necessary to manage your membership.

#### What We Collect:

- Your email address and basic contact information during the registration process (stored securely via Google Workspace).
- Additional data submitted through optional Google Forms or weekly clinics.

#### Where We Store Data:

- Emails and membership records are stored on Google Workspace.
- Wix is used for handling membership purchases and payment details (governed by Wix's privacy policy).



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### Weekly Clinics:

- Zoom is used for group sessions. Please ensure you adhere to Zoom's privacy terms when joining sessions.

### 7. Disclaimer

While we strive to provide accurate and helpful resources, please note:

- Charlie the Bot and our augmented tools are designed to assist but may occasionally produce errors or misinterpretations.
- Cocreators-BtG is not liable for any outcomes resulting from the use of these tools.

### 8. Membership Renewal

#### Annual Membership:

- Your membership will expire after one year. You will be notified prior to renewal and given the option to renew for another year.

#### Non-Renewal:

- If you choose not to renew, access to the Google Membership Hub and other benefits will end upon membership expiration.

### 9. Governing Law

This Membership Policy is governed by and construed in accordance with the laws of England and Wales.

### 10. Contact Information



## **Cocreators-BtG Membership Policy**

For questions, support, or membership cancellations, please contact us:

- Website: [www.cocreators-btg.com](http://www.cocreators-btg.com)
- Email: [support@cocreators-btg.com](mailto:support@cocreators-btg.com)

Let's cocreate today for a better tomorrow.